

School Leadership Team Minutes

Thursday April 24th, 2025

Attendance: Maria Russell, Carmen Estrella, Maria Guadron, Christian Roman, Maria Abreu, Ann Marie Schuh, Madelaine Schmidt, Mr. Quintana, Alana Wilson (remote on zoom), Lady Johanna Murillo (remoter on zoom), Bethania Garcia – translator and parent coordinator

Meeting called to order at 2:30pm

1. Discussion of School Uniform Policy by Mr. Quintana:

- Items that are still needed: 1. The description of the uniform on the letter that is sent home.
- 2. The picture of the uniform needs to be included on the letter and the pictures must be in separate boxes.
- 3. The link or QR code is needed to be given to Mr. Quintana for where the uniform can be purchased. Mr. Quintana also needs to be given the name of the vendor for the uniform.
- 4. The letter must be ready by the beginning of June.
- 5. Parents on the School Leadership Team may ask other parents to assist them in formulating and organizing the uniform letter.

2. Spring 2025 Citywide Conference for School and District Leadership

Teams- Saturday, April 26th, 2025: discussed by Mr. Quintana – This event will be held at the Manhattan Center for Science from 8am until 3pm. It is not a mandatory event and anyone who attends, will receive credit towards

their SLT hours. Please reach out to Mr. Quintana or Mrs. Garcia for further information on this conference.

3. **Iportal School Leadership Dashboard: discussed by Miss Madelaine Schmidt-** This dashboard is under review and will not be open or accessible until September 1, 2025.
4. **Parent Teacher Conferences- discussed by Mrs. Schuh-** The conferences will be held on Thursday, May 1st afterschool. This is a full school day and the conferences will be held remotely on zoom. The focus of the conferences will be next year expectations for the summer in order to keep learning and achievement strong. The classroom teacher will be sending information on class dojo and in the students' folders regarding parent teacher conferences.
5. **Second Grade End of Year Celebrations discussed by Mrs. Schuh-** The end of the year celebration date has not yet been determined. The Second grade end of year trip will be held at California Pizza Kitchen in Glendale on Monday, June 9th. The cost will be 15 dollars per child.

Next meeting is Thursday, May 22nd.

Meeting adjourned at 4pm.